




Information on

## Applications and Admission

to Higher Education Institutions in Baden-Württemberg, Germany

 Thank you for your interest in the vast study and research opportunities in Baden-Württemberg, Germany. High-quality education and excellent research possibilities make our state an ideal location to pursue your academic career. 


### Entrance qualifications for universities

 All applicants (German or foreign) must hold a suitable entrance qualification. A foreign qualification must be equivalent to a German entrance qualification of Abitur or Hochschulreifepfung (German matriculation).

Students with entrance qualifications which are only partly comparable to German qualifications may be asked to pass an assessment test (Feststellungsprüfung).


The easiest way to see if your qualification is recognised is to check on the website of the appropriate higher education institute and then click on the course they are offering. A basic prerequisite for anyone wishing to join an international degree course is proof of English language proficiency. This varies from TOEFL, IELTS to the Cambridge Certificate of Proficiency but depends on the institution.

Applicants wishing to study courses in German will be asked to take the DSH test (Deutsche Sprachprüfung für den Hochschulzugang ausländischer Studienbewerber). You will be exempt from this test if you have one of the following qualifications:

- A TestDaF (Test Deutsch als Fremdsprache für ausländische Studienbewerber)
- A Major or Minor Language Certificate issued by the Goethe Institute
- A Level II Language Certification issued by the Conference of Ministers of Education and Cultural Affairs (KMK)
- An Upper Secondary Level Test Certificate issued by the Goethe Institute 



## Entrance qualifications for Universities of Applied Sciences

 In general, any foreigner who is qualified to study in his/ her home country is entitled to study at a University of Applied Sciences (FH). In contrast to the application procedure for studying at a university in Baden-Württemberg (where you have to send your application to the relevant International Office), study applications at Universities of Applied Sciences in Baden-Württemberg are all to be directed to one central address:


Ausländerstudienkolleg ASK  
(Institute for International Students)  
FH Konstanz  
Brauneggerstr. 55  
78462 Konstanz

<http://www.htwg-konstanz.de/Institute-for-International-St.296.0.html>

Sometimes this only applies to courses taught in German. As a first step, contact the International Office at the University of Applied Sciences of your choice and ask them where you should apply for which course. Some Universities of Applied Sciences, however, want the application to be processed by the University of Applied Sciences in Konstanz. The procedure for this is as follows:

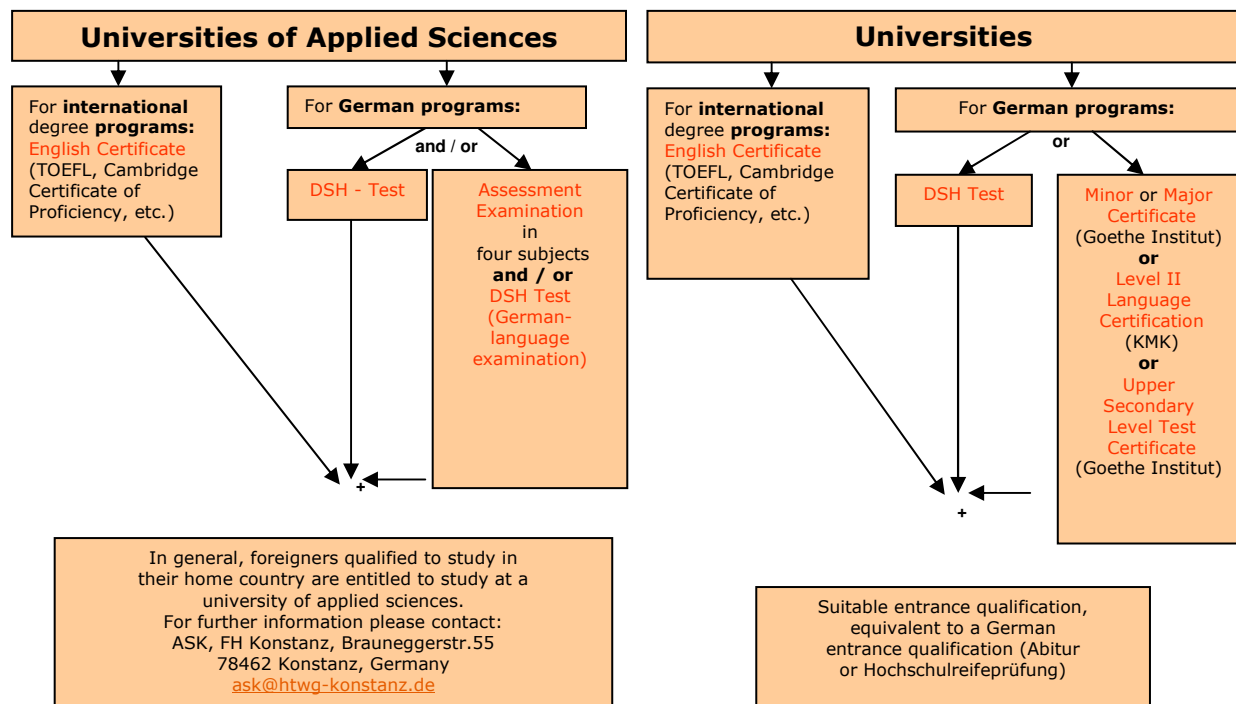
- The ASK examines the certificates of all foreigners applying for admission to a FH degree course of studies to insure they conform to federal guidelines. Moreover, the ASK administers the following examinations required for admission to a FH in Baden-Württemberg: 1. Feststellungsprüfung (Assessment Examination in four subjects) 2. The DSH German-language examination (formerly PNDS)
- Once foreign students have had their foreign credentials examined by the ASK and have successfully passed the DSH German-language examination and (if need be) the Feststellungsprüfung, they will receive a certificate from the ASK with which they can apply for admission to any FH of their choice in Baden-Württemberg. In Baden-Württemberg 5% of all places at universities are reserved for foreign students who are not EU citizens.
  - Please submit only fully completed applications!
  - All copies have to be authenticated!  
Application forms that are not fully completed or not authenticated will be rejected.
  - No documents will be sent back!

New: The entrance test for our Studienkolleg is now also done in Guayaquil (Ecuador), in Lima (Peru) and in Yogyakarta (Indonesia).  
The standard application procedure applies.

After passing the admission test to the ASK, please submit the following documents (all of which must be no older than three months) during registration (Immatrikulation): 1. Certificate of Health (Gesundheitsbescheinigung) from the public health authorities (Gesundheitsamt) or a doctor. 2. Declaration of Financial Standing (Finanzierungserklärung) 



## Higher Education Admission Procedure



Depending on the degree programme of your choice and your country of origin, you will have to send your application to one of the various admissions offices:

### For unrestricted subjects and subjects with local admissions restrictions:

- Send your application direct to your chosen university or to [uni-assist](#)

### For subjects with central (nationwide) admissions restrictions:

- Applicants from the European Economic Area (= EU member states plus Liechtenstein, Iceland and Norway) and Bildungsinländer send their applications to the ZVS - Zentralstelle für die Vergabe von Studienplätzen: ZVS, Sonnenstraße 171, D-44128 Dortmund, Telephone +49 (0)180 3 987111 021, Fax: +49 (0)180 3 987111 227, [www.zvs.de](http://www.zvs.de)
- Applicants from non-EU/EEA countries send their applications direct to their chosen university or to [uni-assist](#)

### For DAAD scholarship holders:

- Unless otherwise stated in the programme description, your application will generally be processed via the DAAD.



## Helpful links:

German Academic Exchange Service – DAAD:

<http://www.daad.de/deutschland/wege-durchs-studium/zulassung/06160.en.html>

Studienkollegs / Institutes for International Students in Baden-Württemberg :

[www.studienkolleg.de](http://www.studienkolleg.de)

Uni-Assist: [www.uni-assist.de/english.html](http://www.uni-assist.de/english.html)

Goethe Institutes in Baden-Württemberg: [www.goethe.de/enindex.htm](http://www.goethe.de/enindex.htm)

Anabin – Database / Admissions database: [www.anabin.de](http://www.anabin.de)

**[www.study-guide-bw.de](http://www.study-guide-bw.de)**



### Baden-Württemberg International

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The above information has been thoroughly reviewed and compiled to the best of our knowledge. We reserve the right not to be responsible for the topicality, correctness, completeness or quality of the information provided.



**Baden-Württemberg**

The German Southwest.